



EQ MOORE PARK

P: (02) 8488 2350 | M: 0405 100 444

E: functions@ghm.net.au

W: www.pjseq.com.au

A: 1 Bent Street, Moore Park NSW 2021

PJ GALLAGHER'S – ENTERTAINMENT QUARTER MOORE PARK



At PJ's EQ we can manage every aspect of your event, whether it is a birthday celebration, special event, corporate launch or drinks. We have a range of menus for sit down or cocktail style events, and are flexible when it comes to meeting your needs. To arrange a time for a site inspection or to make a booking, call our Function Co-coordinator on 0405 100 444 or email functions@ghm.net.au

We look forward to working with you to create an event that is truly memorable!

STAFFING CHARGES

In order to have adequate staffing for your event, a charge of \$35 per hour is allocated for events Monday through to Friday. A charge of \$40 per hour is allocated for events on a Saturday. It is for a minimum of 4 hours per staff member. This will be quoted for by your co-ordinator.

*May be higher on Sunday and Public Holiday Events

Please note that certain events may require security @ \$45 per hour.



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GROUND FLOOR

The ground floor Terrace areas can be hired exclusively with no room hire rates or minimum spends applicable. Enquire within.

LEVEL ONE

PJ's EQ's exclusive 1st Floor room can cater for up to 180 for cocktail styled events or 90 guests for a Sit Down styled event. With spacious high ceilings and natural light overlooking the Entertainment Quarter, this space is suitable for any type of event.

Room Hire Rates 1st Floor- \$300.00 AM SESSION \$400.00 PM SESSION

DESIGN YOUR OWN CANAPÉ PACKAGE

All packages come with Bread & Dip Stands on arrival

EVENT PACKAGE THREE \$32pp - Choose 4 Bronze, 2 Silver, 1 Gold canapés & 1 Fork Food Item

EVENT PACKAGE FOUR \$38pp - Choose 3 Bronze, 3 Silver, 2 Gold canapés & 1 Fork Food Item

EVENT PACKAGE FIVE \$48p - Choose 4 Bronze, 3 Silver, 3 Gold & 1 Fork food Item

EVENT PACKAGE SIX \$55pp - Choose 3 Bronze, 4 Silver, 3 Gold canapés & 1 Fork food Item

EVENT PACKAGE SEVEN \$65pp - Choose 3 Bronze, 3 Silver, 3 Gold canapés, 1 Fork food Item & 1 Dessert Item





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BRONZE

Vegetarian Spring Rolls with Poon Chun **V**
Mini Gourmet Beef Pie
Satay Chicken Skewers **GF**
Sticky BBQ & Maple Chicken Wings **GF**
Roast Beetroot, Caramelised Onion & Feta
Tarts **V**
Margarita Wood fired Pizza Squares **V**
Caramelised Honey Onion Puff Pastry Tarts **V**
Baked Ricotta, Pumpkin, Pine Nut & Thyme
Tartlet **V**
Mini Homemade Sausage Rolls

SILVER

Steamed Prawn & Water Chestnut Won Ton
Chilli Salt & Pepper Prawns with Rouille
Semi Dried Tomato Arancini & Shaved
Pecorino
Natural Oysters
Spiced Haloumi with Honey Labne & Lime **V**
Shepherd's Pie
Salt & Pepper Squid
Black Olive, Rocket, Feta & Almond Wood
fired Pizza Squares **V**
Philly Cheese Sub with Cheddar Cheese &
Crème Fraiche
Chipotle Chicken Salsa on Crispy Corn Chip

GOLD

Pulled Pork Slider with Lettuce Slaw &
Jalapeno Aioli
Mini Chickpea Burgers with Green Chilli Jam &
Honey Labne **V**
Mini Beef Burgers with Caramelised Onions &
Cheddar
Peking Duck Spring Rolls
Natural Oysters with a Grapefruit & Campari
Granita
Seared Alaskan Scallop with Cauliflower Puree
& Baby Herbs
Smoked Cod on a Bilini with Crème Fraiche &
Roe
Beef Tataki with Soy
Dagwood Dogs with Ketchup
Potato Rosti with Smoked Salmon, Chives &
Roe

FORK FOOD

Orecchiette with Peas & Gorgonzola **V**
Roast Pumpkin, Pine nut, Chevre & Rocket
Salad **V**
Steak & Guinness Pie with Peas
Smoked Chicken Caesar Salad
Ratatouille & Lamb Ragu with Orzo **GF**
Battered Flathead & Fries

DESSERT ITEMS

Flourless Chocolate Cake Squares **GF**
Pimms Jelly with Strawberries & Cream
Chocolate Brownies, Salted Caramel Cream &
Peanut Praline
Lemon Brioche, Orange Blossom Mascarpone
& Mint
Banoffe Pots



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READY MADE COCKTAIL PACKAGES - minimum of 20 guests

All served with Wood Fired Breads with Marinated Olives & Dips on arrival

EVENT PACKAGE ONE \$22.00 pp

Vegetarian Spring Rolls V

Sticky BBQ & Maple Chicken Wings GF

Gourmet Beef Mini Pies

Wood Fired Roast Tomato, Bocconcini & Basil Pizza GF*

EVENT PACKAGE TWO \$26.00 pp

Roast Beetroot, Goats Cheese & Caramelised Onion Tarts V

Satay Chicken Skewers

Vegetarian Spring Rolls V

Chilli Salt & Pepper Prawns

Gourmet Beef Mini Pies

Wood Fired Roast Tomato, Bocconcini & Basil Pizza GF*

EVENT PACKAGE THREE \$32.00 pp

Vegetarian Spring Rolls V

Baked Ricotta, Pumpkin, Pine Nut & Thyme Tartlet V

Arancini with Truffle Pecorino V

Mini Beef Burgers

Chilli Salt & Pepper Prawns

Gourmet Beef Mini Pies

Wood Fired Roast Tomato, Bocconcini & Basil Pizza GF*

Meal In A Box- Fish & Chips

EVENT PACKAGE FOUR \$38.00 pp

Gourmet Beef Mini Pies

Vegetarian Spring Rolls V

Chicken Satay Skewers GF

Salt & Pepper Squid

Chilli & Prawn Spring Rolls

Seared Alaskan Scallops with Cauliflower Puree & Baby Herbs GF

Mini Beef Burgers

Wood Fired Roast Tomato, Bocconcini & Basil Pizza GF*

Meal In A Box- Fish & Chips



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FAMILY GATHERINGS, CELEBRATIONS & CASUAL AFFAIRS

Perfect for Kitchen Teas, Hens Parties, Birthday Parties, Baptisms, Christenings and Sunday Lunch with the girls. All packages are minimum 20 guests.

CELEBRATIONS PACKAGE 1 - \$40pp

Served on 2 Tiered Stands- 1 per 4 guests

On Arrival

Glass of Gallagher Bubbly

Fresh Cut Finger Sandwiches

Roast Chicken with Cucumber and Mayonnaise

Ham, Cheese & Tomato

King Crab & Mayo

Assorted Treats

Mini Scones with Raspberry Jam & Double Cream

Homemade Brownie Squares

Pimms Jelly with Strawberries & Cream

Mini Vanilla Cupcakes with pretty pink icing

CELEBRATIONS PACKAGE 2 - \$45pp

On Arrival

Bread & Dip Stands

Fresh Cut Finger Sandwiches

Roast Chicken with Cucumber and Mayonnaise

Ham, Cheese & Tomato

King Crab & Mayo

Nibbles

Roast Beetroot, Walnut & Goats Cheese Tartlet V

Mini Gourmet Beef Pie with Tomato Sauce

Vegetarian Spring Rolls with a Sweet Chilli Dipping Sauce (V)

Prawn Twists with a Sweet Chilli Dipping Sauce

SWEET

Flowerless Chocolate Cake (GF & V)

Mini Muffins (V)

OPTIONAL EXTRAS

Tea & Coffee Station - \$3.50 per person*

**Complimentary Tea & Coffee Station with an assortment of biscuits for all events over 40 people.*



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WOODFIRED PIZZA SLABS - \$45.00

Each pizza serves approx 25 pcs per slab

MARGARITA

Buffalo Mozzarella, Basil & Tomato

CHIPOTLE CHICKEN

Chipotle Chicken, Roast Peppers, Corn & Sour Cream

PEPERONI

Peperoni, Buffalo Mozzarella & Tomato

HAWAIIAN

Ham, Pineapple & Buffalo Mozzarella





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CONFERENCE PACKAGES

PJs EQ is also an ideal venue for corporate events such as:

Training Days | Meetings | Launches | Lectures | Workshops | Presentations

MORNING / AFTERNOON PACKAGE - \$20.00 per person per day

Room Hire:	Price depends on the Function Room booked
Audio Visual:	Projector & Screen* / Microphone / Complimentary Wi-Fi
Available All Day:	Mints, Chilled Water, Freshly Brewed Coffee & Tea Selection
Morning / Afternoon Tea:	<i>Please choose:</i> Assortment of Mini Muffins or Pastries

WORKING LUNCH PACKAGE 1- \$45.00 per person per day

Room Hire:	Price depends on the Function Room booked
Audio Visual:	Projector & Screen* / Microphone / Complimentary Wi-Fi
Available All Day:	Mints, Chilled Water, Freshly Brewed Coffee & Tea Selection
Morning Tea:	Assortment of Pastries with Butter & Jam
Lunch:	Fresh Mini Gourmet Baguettes: Char Grilled Vegetables with Creamy Goats Cheese & a Pesto Sauce Grilled Chicken & Celery with Mayo Leg Ham, Cheddar Cheese, Avocado, Fresh Tomato & Grained Mustard
Lunch Beverages:	Fresh Orange Juice & Soft Drinks
Afternoon Tea:	Biscuit Selection

WORKING LUNCH PACKAGE 2- \$55pp per person per day

Room Hire:	Price depends on the Function Room booked
Audio Visual:	Projector & Screen* / Microphone / Complimentary Wi-Fi
Available All Day:	Mints, Chilled Water, Freshly Brewed Coffee & Tea Selection
Morning Tea:	Assortment of Pastries with Butter & Jam
Lunch:	A selection of 3 Choices from our Seasonal Bistro Menu. Please ask your Function Coordinator for the current menu options.
Lunch Beverages:	Fresh Orange Juice & Soft Drinks
Afternoon Tea:	Cheese & Biscuits & Petit Fours

*Please supply your own cabling & adapters. Venue has VGA inputs.

Upgrade your packages:

Fresh Seasonal Fruit Platter	\$5.00 pp
Bread & Dip Stand - 3 x Homemade Dips & Toasted Bread	\$8.00 pp
Cheese Board - 2 x Cheeses, Quince & Crisp Bread	\$10.00 pp

Additional AV Available:

Flip Charts:	\$55.00
75" LED Plasma:	\$165.00



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BEVERAGES

There are three options for beverage service at your function.

1. Bar Tab - Nominate the amount you wish to spend on drinks, and let us know what beverages you would like made available to your guests

2. Cash Bar - Guests pay for their own beverages

3. Beverage package - All guests are on a per person package for unlimited alcohol for the designated time (see below for prices).

Premium Package

Beers - Boags Light, Tooheys New, Tooheys Extra Dry

Wine - Austin Chardonnay, PJ's SSB, Sophia Sauvignon Blanc,
Jacks Cabernet Merlot, & Bubbly, Sparkling Wine

Non Alcoholic - Fresh Juices, Mineral Water & Post Mix Soft Drinks

Deluxe Package

Beers - All local beers plus Hahn Super dry & Heineken

Wine - Austin Chardonnay, PJ's SSB, Sophia Sauvignon Blanc,
Jacks Cabernet Merlot & Bubbly Sparkling Wine

Non Alcoholic - Fresh Juices, Mineral Water & Post Mix Soft Drinks

Premium Package

1 Hour pp \$28.00
2 Hours pp \$30.00
3 Hours pp \$35.00
4 Hours pp \$40.00
5 Hours pp \$45.00

Deluxe Package

1 Hour pp \$31.00
2 Hours pp \$35.00
3 Hours pp \$38.00
4 Hours pp \$45.00
5 Hours pp \$49.00



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FUNCTION DETAILS FORM

In order to make the organisation of your function a little easier, you can fill out the form below with the details of your function, scan & email to functions@ghm.net.au Once it has been received, we will prepare a running sheet that outlines all details and costs for the event and send it back for your approval.

Contact Person: _____

Phone Number: _____ Email: _____

Function Name/Occasion: _____ Guests: _____

Function Date: _____ Start: ____:____ Finish: ____:____

Type of Function: _____

Room (Tick): RIGHT TERRACE LEFT TERRACE

FIRST FLOOR

Preferred Room set up: _____

Menu choice: _____

Canapé Selections: _____

Dietary Requirements: _____

Beverages (Tick): Cash bar Tab Beverage Pack # _____

Beverage Restrictions: _____

Beverage Limit: _____

Special requests: _____



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CREDIT CARD AUTHORISATION

TODAY'S DATE: / / 16

FUNCTION NAME: DATE: / /

PREFERRED MAILING ADDRESS:

COMPANY:

CONTACT PERSON:

PHONE: FAX:

EMAIL ADDRESS:

ROOM BOOKED:

TIMES: AM PM NO'S ATTENDING:

CARDHOLDERS NAME

CARD TYPE: AMEX M/C B/C VISA

(Please circle)

Grid of 15 empty boxes for card number entry

CARD EXPIRY DATE:

AUTHORISED SIGNATURE:

I hereby authorize the PJ's EQ to charge my deposit & the outstanding amount as agreed on the run sheet & in the Terms and conditions



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TERMS & CONDITIONS FORM

Deposit, prepayment and Confirmation of Bookings

- To confirm a function booking, a standard fee of \$500.00 is required as deposit along with the credit card authorization and terms and conditions forms completed and signed. (Credit authorization forms should be completed with the c/card details of the person responsible for the entire payment or balance)
- Should the above mentioned forms and deposit not be received by the due dates, PJ's reserves the rights to cancel all reservations held on the client's behalf.
- **Minimum numbers of guests must be confirmed 7 days prior to the function.**
- PAYMENT IS REQUIRED AT THE DURATION OF YOUR EVENT. Invoicing is only permitted if credit facilities have been established with PJ Gallagher's Irish Pubs

End of Function procedures

- If the function extends beyond designated times, an additional late fee plus extra staff costs will be charged to the final bill.
- All decorations & goods must be taken down at the conclusion of an event.
- A cleaning levy will apply if the room is left in need for professional cleaning.

Cancellation

- If cancellation occurs within 2 weeks prior to the event date, 25% of the deposit will be refunded.
 - If cancellation occurs within 7 days prior to the event date, the client will be charged 100% of the food costs
- If cancellation in November & December, the deposit is forfeit.

Loss or Damage to Property

- The client shall remain responsible at all times for any loss or damage to the property of the Hotel caused by the client, guests & invitees
- We are extremely careful when looking after guests and their property. Unfortunately, we cannot take responsibility for the damage, or loss of items belonging to guests before, during and after a function.

Disorderly Conduct

- The client shall conform to the requirements of Local Government Acts & PJ's policies and will be liable for any breach of these.
- The management of PJ's reserves the right to remove patrons attending functions from the premises for unruly behaviour/ dress regulations and/or showing signs of intoxication as determined at management's discretion or by RSA regulations.
- Bucks parties and similar functions are at the sole discretion of management and the Hotel reserves the right to cancel any such bookings

Children

- The client also undertakes to ensure that children are supervised by a parent or LEGAL guardian at all times. It is illegal to serve alcoholic beverages to any person under 18 years of age and the Hotel reserves the right to request suitable identification.

Unforeseen Circumstances

- In the event of inability to comply with any of the provisions of this contract by virtue of any cessation or interruption of electricity or gas supplies, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident, the Hotel reserves the right to cancel any booking or refund any deposit without notice.
- Should the room/s reserved be unavailable, we reserve the right to substitute similar venues. Every effort will be made to advise you in advance.

Agreement

I hereby agree to the terms and conditions outlined above and I am aware the information supplied may be used in follow up communications.

Signed: _____

Date: _____

Print Name: _____